**FRYEBURG BUSINESS ASSOCIATION**

**Board of Directors Meeting**

 **Of March 27, 2014, 4:00**

**Poland Springs**

**Donna Woodward – President Wanda Richard Cox – Vice President**

**Donna Pearce – Secretary Bonnie Gould – Treasurer**

**David Chaffee – Member at large**

1. President Donna Woodward called the meeting to Order at 4:12 pm. All members of the board being present, a quorum was declared.
2. Minutes from previous meeting were as written.
3. Treasurer Report: Balance as of 3/11/14 is $15,362.47. Invoices will be done via QuickBooks.
4. Membership: The membership lists have been “cleaned”.
5. Web update: DW reported in MC’s absence. The website guidelines will be revamped by Bonnie Gould, David Chaffee, and Mike Conthrell. MC will act as the filter between the Erik of Krack Media and Axel for questions, answers and feedback. There has been hosting questions between Krack Media and Axel. Erik focusing on format, data and essence of Fryeburg.
6. Proposed budgets. Tabled
7. Review of Committee Assignments: See attachment
8. Board members guidance books reviewed. These will be updated during the board retreat.
9. Business/Student Mentoring Program: Eric from Fryeburg Academy relayed to Wanda that no one at the school is in charge of this program. Letter has been revamped. Mentorship descriptions have been revamped. WC will send to executive board for final eyes review. WC will send to school for final approval and buy in. When website is up and running, a poll will be sent to local businesses. Ultimately the program will be handed off to the Academy. Our responsibility will be complete.
10. New policy during general meetings. Five minute time limit at the end of the meeting for non-members to share. BG will send verbage to me prior to her trip. I will put statement on general meeting agenda.
11. Insurance. Stacy Leavitt is updating the board members. Policy is retroactive to voted date. Policy covers position not necessarily the person holding that position.
12. All. DW shared the business owner, Paulette, of Creature Comforts (non-member) was attacked and a fund-raiser is being conducted on her behalf. The board agreed to give her a one-year membership to show her we are behind her in her recovery.
13. All business properly before the board having been considered, the meeting was adjourned at 4:55 pm.

Respectfully Submitted,

Donna M. Pearce, Secretary