**FRYEBURG BUSINESS ASSOCIATION**

**Board of Directors Meeting**

 **Of March 11, 2014, 4:30**

**Fryeburg Fairgrounds**

**Donna Woodward – President Wanda Richard -Cox – Vice President**

**Donna Pearce – Secretary Bonnie Gould – Treasurer**

**David Chaffee – Member at large**

1. President Donna Woodward called the meeting to Order at 4:33 pm. All members of the board being present, a quorum was declared.
2. Minutes from previous meeting were approved with the exception of adding Pete MacLachlan’s name to website committee.
3. Treasurer Report: attached. Discrepancies in the bookkeeping in the past were discussed. Bonnie is in the process of revamping the accounting income and expenditures categories. Also, last year’s accounting will be corrected to reflect errors made in accounting practices to set the stage in the future with the Mulford Fund. Bonnie will discuss this with Peter Hastings. Mulford Fund was discussed at length and which projects the monies would be awarded to. No definite decisions were agreed upon.
4. Membership: DW reported in HF’s absence. Most of the board has completed their individual assigned business. Numbers were not reported at this time. BG states next year will be easier with invoicing via quick-books. Business contact information will also be easier to update. DC and HF need to compare lists for accuracy and “clean-up”. This cleaned up list will be conveyed to BG for updating quick-books. Pay-pal is also being utilized and BG is very familiar with this process.
5. Web update: DW reported in MC’s absence. Krack Media has been hired and has already begun implementing changes. The first this to be done was a new logo design. Rachel Damon has sent numerous photos to Eric with Krack Media. Eric will be asked for future changes what the degree of difficulty will be. MC is to maintain the website once completed. The new website should be easier to maintain with MC’s attention to detail. Axel will remain as an advisor as well as hosting the website and maintain the domain.
6. Review of proposed Budgets – Budgets need to be completed before the monthly meeting.
7. Review of Committee Assignments: This was table for this evening’s meeting. However, Donna W met with Nancy this past week in reference to Bradley Park entertainment line-up and Nancy indicated this would be her last year on the committee.
8. Business/Student Mentoring Program: Wanda Cox did immense research into the legalities and liabilities of the Business/Student Mentoring Program. It was determined in a prior committee meeting that the Fryeburg Business Association should and will continue its mission with the program of being a liaison between the Fryeburg Academy and local business. A survey still needs to be developed and sent to the local business with the academy’s contact information. FBA will develop a “How to start a mentorship program” guide and forward it to interested businesses.

A job fair to be held in the fall of 2014 for 7th through 12th grade students was discussed. The desire to have this by years end was shared by all. Madeline Litz, Lakes Region, will be contacted and asked to join the committee, or at least asked for guidance on the program and setting up the job fair. Incorporating the job fair into the class curriculum is a necessity.

1. All business properly before the board having been considered, the meeting was adjourned at 5:12 pm.

Respectfully Submitted,

Donna M. Pearce, Secretary